
KATHE NICKELS

Title: Office Manager/Administration

KATHE HAS OVER
30 YEARS OF
EXPERIENCE IN
ENGINEERING
OFFICE
MANAGEMENT AND
ADMINISTRATION.

Experience & Qualifications: Ms. Nickels has worked as the Office Manager and Administrator for Ainsworth Associates for over 10 years. She brings with her an additional 20 years experience in this capacity in the Engineering Field.

Kathe is proficient in the use of the Microsoft Office Suite and provides much of the editing and formatting of the specification documents. She also has experience in accounts receivable, accounts payable, logging timesheets, interacting with clients in the office and on the telephone and other in-house tasks.